

**Minutes of a meeting of the Stansted Tennis Club Committee held
on
3 December 2012 at 20 Windhill, Bishops Stortford**

Present: Daphne Lunnon, Sarah Hollis, Jan Hollis, Chris Hollis, Catherine Hodgen, Felicity Shakespeare

1. **Apologies for absence** – Antony Dynamou, Jamie Alder, Richard Portway
2. **Matters arising from previous meeting**

Martyn Taplin has asked Daphne if minutes can be circulated to all members in future, maybe with an e-newsletter.

3. **Premises**

- a. Courts – Jan has been chasing up Peter Sykes re the moss killing and court cleaning, but he has been unwell and the weather has not been conducive. A warning ought to go out with the next e-newsletter that extra care should be taken on the courts by everyone. The moss-killing should really be done every 6 months with perhaps a clean once a year.
Floodlights – Daphne had enquired of some other clubs how they deal with floodlight problems. Most seemed to wait until a bulb went before getting anything done. A couple of clubs use the company Floodlighting Ltd in Iver Heath, Bucks.
One of the neighbours has been chasing for a decision on the floodlight spill problem. Again, Peter Sykes will probably be able to provide a solution (a baffle) but there is no date fixed for this yet.
- b. Clubhouse – the window frames will need repairing and repainting inside and out but probably not until spring. The wood frame on one of the outside noticeboards is also quite rotten.
- c. Garden area – Peter Sykes has done the trees and John Brown is probably going to do the netting next week.
Pigeon scarer – Jan still to speak to someone about this.
- d. Neighbours – John asking about floodlight spill (see (a) above).
- e. Maintenance day – 19 January from 2.30 pm onwards. Continue with preparation for painting in cloakroom and toilet. Sarah suggested using a steam appliance to remove the stubborn patches of paint.
- f. Winter Measures – all the relevant notices are up in the clubhouse. Jan has fitted the jacket to the outside tap. John Brown to check whether the small length of exposed pipework could cause a problem if it froze or whether the heating coil will be sufficient.

4. **Secretary's Report** – nothing to report.

5. **Membership Secretary's Report** – although Antony was absent, Daphne reported that she, Sarah and Antony had had a brief meeting and decided that LTA membership was worthwhile because of the reduction in liability insurance premium. The club is therefore registered with the LTA for this purpose.

Antony had drafted a new membership form which he had circulated to the Committee prior to the meeting. It was queried whether the information on British Tennis Membership was too detailed for the form. Daphne will do further research on BTM and all Committee to put any comments about the membership form to Daphne as soon as possible.

6. Treasurer's Report

- a. Subscriptions – nothing to report.
- b. Income – nothing to report.
- c. Expenditure – engraving, trees, insurance premium (£200).
- d. Grants – nothing ongoing.

7. Matches & Tournaments

- a. Small Clubs League – not many matches have been played to date because of the weather. Ladies 2 were top of the division after the summer league, but not looking to move up at the moment as this could be a negative move. Sarah had had a meeting with the Team Captains to discuss rules, members who want to play in matches and communication generally. Of particular concern is the 'playing up' rule which Daphne tried to have changed but to no avail. There needs to be clear communication between captains to ensure that everyone knows who has played up and how many times so that the rule can be adhered to.
- b. Club Tournaments – Chris has not set any dates for tournaments next year. There will be no fixtures list, however, he will try to set dates for the 3 main tournaments: the Wilby, Cayless and President's Cup and organise other tournaments on a more ad hoc basis, with perhaps a month's notice via email. Any fixed dates could go in Daphne's post-AGM letter.

8. Publicity & Website

Richard was absent, but it was noted that people are not really using the club sessions page. Richard is going to put up a large notice near the courts of the website address to encourage people to use it.

9. AGM

Daphne asked Felicity to circulate the minutes from the last AGM to the Committee. Daphne had already circulated some paperwork to the Committee in relation to the AGM for discussion.

The agenda was agreed. Daphne will Chair the meeting, but Jan will give the President's report as per usual. Jan and Felicity to liaise re their respective reports. The Committee do not think a rise in subs is indicated at this time and match fees will not be reinstated.

10. Any Other Business

Chris would like to remove the BBQ as it has rusted through in places and is really just taking up space. The Committee agreed.

Jan has had Richard's commemorative coaster engraved and she showed this to the Committee.

Sarah has received 2 invoices (via Jan) from the LTA re our insurance. She will query this.

Jan reminded the Committee about Angels & Christmas Trees at St John's Church on 15 and 16 December.

11. **Date of Next Meeting** – 21 January 2013 at 48 Rochford Road, Bishops Stortford.

The meeting closed at 10.30 pm.

Circulation:

Committee
Richard Shervington
Gail Hogg
Bridget Gott (Parish Council)
Club Noticeboard
Ray Unwin
Membership via email